

St Stephen's Junior
Behaviour Appendix : Whole School Behaviour Plan
 (This runs alongside Behaviour Policy to give clear guidance on sanctions)

PLEASE REFER TO COVID 19 ADDENDUM FOR FURTHER DETAILS ON OTHER BEHAVIOUR THAT MAY NOW BE CLASSIFIED OR GRADED WITHIN THESE STAGES.

| | Behaviour | Range of Sanction(s) | Communication home & other actions |
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| Stage 1- Negative behaviour | <p>Disruption of learning to fellow pupils. (Examples include: calling out, interrupting, minor annoyances).</p> <p>Rudeness or unkindness to others.</p> <p>Refusal to do tasks or complete work suitably.</p> <p>Not following instructions from staff.</p> | <ul style="list-style-type: none"> • Verbal warning and encouragement of positive behaviour that is expected. • Reminder of our rules and why we have them (our school expectations – a chance to be the best that we can be). Pupil given the opportunity to make the right choice regarding behaviour. • Lose a class dojo. • Separation - from other child(ren) or a situation to allow time to cool down and rethink actions. Ensure that acceptable behaviour is agreed before re-joining activity or session. • Missing next break or time within lunch to discuss behaviour and why this was not acceptable. Reflective session and letter to be completed. • Pupil moved to work in classroom of Head of Year or another class teacher for agreed period of time. | <p>Parents and carers will be contacted if level of sanction has reached the missing of break or lunchtime or the movement to another class.</p> <p>This may be via telephone or a Class Dojo message.</p> <p>Behaviour incidents at a level requiring sanctions above will be entered into behaviour log.</p> |

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| Stage 2 - Serious | <p>Repeated Stage 1</p> <p>Behaviour of a sanction level requiring contact with parents or carers.</p> <p>Harmful/Offensive Name Calling.</p> <p>Swearing or inappropriate Gesturing.</p> <p>Throwing objects or acting in a way that could injure self or others.</p> <p>Theft, vandalism or graffiti.</p> <p>Fighting in any area of the school.</p> <p>Intentional physical harm to others (such as biting, hitting, kicking).</p> <p>Bullying including racial incidents and cyber bullying.</p> <p>Leaving the school grounds at any time without permission.</p> <p>Verbal or physical abuse to any member of school community including fellow pupils, staff or visitors.</p> | <ul style="list-style-type: none"> • Missing break and/ or lunch play time to discuss behaviour and why this was not acceptable. Reflection completed and letter of apology written if appropriate. • Pupil moved to work in classroom of Head of Year for agreed period of time. • For more severe or complex incidents, immediate break / lunchtime exclusion will take place until an investigation into behaviour has been completed. The pupil may or may not return to class outside of these times depending on the nature of the incident. <p>Following the investigation of an incident, further sanctions may be applied based on severity. These could be:</p> <ul style="list-style-type: none"> • Further break and lunchtime exclusions to complete restorative and reflective sessions. • School to invoke an internal exclusion or fixed term exclusion. <p>In the event of injury: Designated Safeguarding Lead will conduct interviews with children involved and all notes will be recorded.</p> <p>The DSL will complete body maps for those involved and ensure that 1st Aid attention is given. Parents of injured children will be contacted so that they are aware.</p> | <p>Parents will be contacted regarding any stage 2 behaviour. All stage 2 incidents are recorded in the log.</p> <p>Additional actions may include:</p> <ul style="list-style-type: none"> • The facilitation of restore and repair sessions between pupils involved. • The need for a behaviour contract or home/school agreement meeting arranged at the discretion of staff. • Referrals to other agencies including LIFT or Early Help will take place if deemed appropriate by SLT members. <p>In the event of exclusion: For all exclusions, the SSJS Exclusions Policy is referred to.</p> <p>If further break and lunchtime exclusions are to take place following wider investigation of the incident, parents will be informed as part of the initial telephone call.</p> <p>If an internal exclusion is to take place:</p> <ul style="list-style-type: none"> • A reintegration phone call or meeting must be arranged with parents so that this takes place before the pupil re-joins their class. <p>In the event of a fixed term exclusion:</p> <ul style="list-style-type: none"> • A formal letter will follow the telephone call. This will outline reasons for the exclusion and the period of time that the pupil is not to attend school. • An on-site reintegration meeting will be scheduled with parents which is to take place before the pupil starts back to school. • A behaviour contract will be created and agreed by parents, pupil and staff at this meeting. |
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| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Stage 2 Ctd</p> | <p>Misuse of technologies .</p> | <p>For misuse of technologies</p> <ul style="list-style-type: none"> • Break and lunchtime exclusion whilst investigation takes place into the nature of the behaviour (e.g, cyber bullying, inappropriate messaging, photographic content). • Device confiscated and only to be collected/released to parent or guardian. • Other sanctions may be applicable within the range of other Stage 2 behaviours based on specific issue. | <p>For misuse of technologies</p> <ul style="list-style-type: none"> • Parents will be contacted regarding misuse of technologies and will be informed that it will be necessary to come to the school to collect the device(s) if any have been confiscated. • If there is any inappropriate or potentially illegal material, parents to be advised to report to Child Exploitation and Online Protection Centre (CEOP). |
| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Stage 3 - Extremely Serious</p> | <p>Repeated Stage 2 behaviour.</p> <p>A single, one-off incident of an extremely serious nature (extreme physical harm to child or member of staff).</p> <p>Breach of agreed behaviour contract.</p> <p>Malicious accusations made against staff member.</p> | <ul style="list-style-type: none"> • Immediate break / lunchtime exclusion will take place until an investigation into behaviour has been completed. • Immediate internal exclusion or fixed term exclusion for one day or more depending on the severity of the incident. • Permanent Exclusion. | <p>Parents will be contacted in the event of any Stage 3 behaviour incident. Key information will be shared via this initial telephone conversation and an on-site meeting will take place when the pupil is collected.</p> <p>For all exclusions, the SSJS Exclusions Policy is referred to.</p> |

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