

St Stephens Junior School

Parents Code of Conduct Policy.

At St Stephens Junior School we value our strong relationships with parents and carers. All pupils, parents and staff are entitled to a safe and protective environment within the School. Behaviour that will cause harassment, alarm or distress to the users of the premises is contrary to the aims of the schools.

Expectations:

- That adults set a good example to children at all times, showing them how to get along with wider members of the community.
- That no members of staff, parents or children are the victims of abusive, behaviour or open to threats from other adults on the school premises.
- Physical attacks and threatening behaviour, abusive or insulting language verbal or written, to staff, governors, parents and carers, children and other users of the school premises will not be tolerated and will result in withdrawal of permission to be on the premises.
- Any parent who is asked to leave the school premises will have the right to appeal the decision by writing to the Chair of Governors.

School premises are private property and parents have been granted permission from the school to be on the premises. However, in case of abuse or threats to staff, pupils and other parents, the school may ban parents from entering the premises.

Please note all incidents will be logged with the Chair of Governors.

Guidelines for behaviour

Types of behaviour that are considered serious and unacceptable will not be tolerated towards any member of our school community. This is not an exhaustive list but seeks to provide illustrations of such behaviour:

- Shouting, either in person or over the telephone
- Inappropriate posting on Social Networking sites will be deemed as bullying
- Defamatory, offensive and libellous comments about the school
- Speaking in an aggressive/ threatening tone
- Physically intimidating eg standing very close
- Use of aggressive hand gestures.
- Physical threats
- Physical or verbal aggression towards a child or adult. This includes aggression towards your own child on school premises.
- Approaching another child to chastise them because of actions towards their own child.
- Swearing
- Hitting, slapping, punching or kicking
- Spitting
- Racisit or sexist comments
- Smoking, taking Illegal drugs or the consumption of alcohol on the school premises. (Alcohol may only be consumed during authorised events).

Should any of the above occur on the school premises the school may feel it is necessary to take action by contacting the appropriate authorities and/ or sadly consider banning the offending adult from entering the school premises. The decision to ban an individual will be made by a member of the Senior management team and the Chair of Governors informed.

Legal options may be pursued to deal with misuse of Social Media and Libellous or Defamatory post concerning the school, staff or parents.

This policy refers to all people responsible for collecting children from school.

In the event of a parent or carer being barred from the school, the school is not responsible for organising childcare arrangements.

This policy should be viewed alongside the following policies:

- Behaviour policy
- Anti-Bullying policy
- Complaints procedures

Covid 19 & Related expectations

Due to the Covid 19 outbreak, there are a number of additional expectations that we have in place for parents and carers when on site. These are linked to our risk assessment and are centred on the importance of limiting the potential spread of the virus. They are as follows:

- Following entry and exit routes into school using the one-way system for dropping children off and collecting them at the end of the day.
- Using the agreed drop off and collection times for their child(ren).
- Using Class dojo, email or telephone as suitable methods for communication and not discussing issues at length outside of classrooms with staff.
- If a short face to face discussion is strictly necessary, maintaining a distance of 2m from staff members and wearing a mask (unless not wearing a mask is due to medical exemption).
- Maintaining social distancing between themselves and other parents when waiting to collect children and supervising any children who are with them on site.
- Wearing face masks when on site apart from those who are medically exempt. Spare masks are available at the main gate by reception. Whilst this cannot be enforced, we have asked parents to show their support for this.
- Not entering reception unless strictly necessary. On entry, social distancing measures should be observed and face masks should be worn. Parents are not able to enter any other part of the school building(s) unless a staff member is aware.

Laura Cutts & Sarah Heaney
Headteachers

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